



Güdel, Inc. is currently looking for the following position at our US location in Ann Arbor, Michigan:

## Staff Accountant/Project Controller

Güdel Inc. is the US subsidiary of Güdel Group AG, a global manufacturer of robotic automation products, systems, and services. Güdel supplies motion enabling components, linear motion modules, robot track motion units, gantry robots, and related automation solutions to OEM's, systems integrators, and machine builders serving the automotive, aerospace, construction, logistics, heavy industrial, and power generation industries.

Güdel's USA headquarter is located in Ann Arbor, Michigan, providing North American customers with engineering, design, production, installation, and customer service support. Güdel Group AG was founded in 1954. Headquartered in Langenthal, Switzerland, today Güdel operates in 20 locations worldwide.

### The Purpose of the Position

The Staff Accountant/Project Controller reports directly to Finance Director. This position is responsible for supporting the day to day finance operations with a focus on project costing, revenue recognition and variance analysis, while also being involved with monthly, quarterly and annual internal & external reporting. This position will work closely with the project management team to provide financial guidance and analysis during all stages of project execution.

### Essential Duties and Responsibilities

- Collaborates with project team for all aspects of project accounting functions: deposit schedule, project performance, order intake & backlog, analyzes and posts project cost and revenue.
- Proactively works with project managers, including service and production team to track and oversee project budgets and scheduling, conduct variance analysis for project cost and calculates estimates at completion (EAC) including risk reserve using Percentage of Completion (POC) method.
- Leads monthly projects review and documentation process to support a smooth month end closing.
- Preparation of monthly key GL account reconciliations including bank and payroll reconciliation.
- Improves cash application schedule and assists weekly AR reporting.
- Assists Finance Director to build work instruction, applies lean accounting concepts and executes and assures internal controls.
- Assists with financial audit, customer receivable collections and ad-hoc projects as assigned
- Participates in functional/cross functional training
- Adheres to GUS system of internal controls over account transactions and updates as necessary
- Adheres to all GUS policies and procedures
- Adheres to all safety policies, procedures and safe work practices
- Supports Lean practices and concepts
- Supports ISO requirements

**Required & Desired Education, Training & Experience**

- Bachelor's degree (B.A.) from a four year college in accounting, finance or equivalent business experience with 3-5 years of progressively responsible professional experience within a manufacturing company or manufacturing division/business unit of a large corporation.
- Proficient at POC (Percentage of Completion) project accounting with a growth and inquisitive mindsets.
- Master of Accounting, CMA and/or CPA a plus

**Skills, Knowledge, Abilities & Behaviors**

- Highly proficient with MS office products
- Detail oriented with strong analytical, problem-solving, organizational and written/oral communication skills
- Ability to define problems, collect data, establish facts and draw valid conclusions
- Professional and positive approach, self-motivated, strong relationship building skills and team player

**Supervisory Responsibilities**

- None

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, sit and use hands to feel, handle or touch. The employee is occasionally required to reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**To apply**

Please send your resume, cover letter and salary specifications to [careers@us.gudel.com](mailto:careers@us.gudel.com) or fax to 734-214-9000.

For more information go to [www.gudel.com/us](http://www.gudel.com/us)